



Shared Governance Statement

Overview

The following document outlines the differentiated roles and responsibilities of the Partnership Council's Leadership Team, which governs the Partnership, and the Board of Directors, which governs the Backbone Support Organization (BSO), and the Youth & Family Council (YFC), which provides essential oversight of Partnership policies and priorities.

- **Leadership Team** -- Set and enact the collaborative programmatic agenda for the Marin Promise Partnership toward closing the educational opportunity gap in Marin County by 2028. The Leadership Team (LT) meets quarterly throughout the year. Key areas of activity include:
 - **Programmatic Agenda Setting** -- Utilizing data and YFC input, the LT sets the action agenda for the Partnership;
 - **Adopting Proposals to Shift Policy, Practice & Resources** -- Review, approve, and champion proposals for Partners to shift policy, practice, and resources for greater equity;
 - **Leverage Institutional Power and Resources** -- Work with their own institutions and influence adjacent institutions throughout the county to enact the Partnership's equity agenda.
- **Board of Directors** -- Oversee and lead the Marin Promise Backbone Support Organization (BSO) as an independent non-profit, holding fiduciary responsibility for its long-term health and focus on Educational Equity. The full Board meets quarterly throughout the year. Key areas of activity include:
 - **Policy** -- Reviewing and establishing policies for the operation of the BSO as an organization;
 - **Finance** -- Stewarding the BSO's financial assets and approving the annual budget, which includes setting partnership fees if any;
 - **Collaboration with the CEO** -- Supporting, retaining and advising the Chief Executive Officer.
- **Youth & Family Council** -- Review, shape, and promote policies, priorities and strategies of the Partnership. The YFC meets quarterly throughout the year and sends a representative to serve on the LT. The YFC may also send representatives to participate in programmatic bodies of the Partnership as needed. Key areas of activity include:
 - **Representing Key Community Constituencies** -- Systematically gathering and providing insights from members of the community on Partnership policies and priorities.
 - **Approving Strategic Priorities** -- Utilize data and lived experience to approve strategic priorities prior to presentation to LT for final approval.
 - **Leveraging Community Power and Resources** -- Work with their own constituencies to communicate and advocate to enact the Partnership's equity agenda, including efforts to mobilize public support.



Leadership Team Roles & Responsibilities

Cross-sector organizations whose senior leaders meet quarterly and for an annual retreat.

- Create and own the cradle to career vision for educational equity in Marin County
- Champion collective impact approach to achieving the vision.
- Leverage resources under their control as institutional leaders to advance antiracism and educational equity
- Develop policies or programmatic shifts and champion them within their home institutions
- Share data to monitor those goals
- Leverage positional power to shift policy, practice, and funding
- Receive updates/provide feedback to collaborative action teams/networks & cross-milestone initiatives
- When barriers/opportunities are identified, take action to support educational equity
- Share organizational data and learning with Partnership
- Seek and advocate for collaboration opportunities across Partnership
- Assess and continuously improve home institution's cultural responsiveness
- Develop and endorse advocacy positions related to educational equity
- Recruit and onboard new members, as needs change

Decision Making Authority: Use data and input from all stakeholders to set vision, goals and programming of Partnership. Establish and model baseline for Partner participation and contributions. Leverage power and resources of their home institutions to set new standards for equity across the county.

Board of Directors Roles & Responsibilities

County community leaders who meet quarterly and for an annual retreat.

- Fiduciary responsibility for the BSO
- Champion collective impact methodology for reaching vision of Leadership Team
- Support fundraising to sustain operations of the BSO
- Oversight of the Chief Executive Officer based on Backbone Team outcomes and operations

Decision Making Authority: Ensure there is capacity in place to support the Leadership Team's vision and/or other collective impact efforts in Marin County (including data, communication, facilitation, project management, fundraising, community empowerment and advocacy) by approving budgets and hiring/managing/supporting the Chief Executive Officer.

Youth & Family Council Roles & Responsibilities

Councils of youth and family members -- particularly from BIPOC communities -- who meet quarterly and nominate members to serve on other Partnership bodies. The councils are comprised of representatives



of lived community experience by students, youth, and families throughout Marin County -- particularly BIPOC communities --

- Represent the wants and needs of community members in Partnership processes
- Champion collective impact methodology for advancing educational equity in the community
- Shape and adopt Partnership policies and priorities
- Communicate and promote Partnership policies and priorities throughout the community

Decision Making Authority: Review, shape, and approve proposals for Partnership policies and priorities before consideration by the LT. Nominate a YFC member to a seat on the LT.

Relationship Among Leadership Team, Board of Directors, and Youth & Family Councils

These bodies represent a shared governance approach to leading and supporting the Marin Promise Partnership. While each body has differentiated roles and responsibilities, they are also designed with overlapping membership to ensure consistent alignment to advance the Partnership's mission.

- **Minimum of Two Leadership Team Members Serve on the Board of Directors** -- These members, nominated by the Leadership Team and approved by the Board of Directors, will convey the priorities, needs, and concerns of each leadership body to the other. Additionally, as voting members of the Board of Directors, they represent a significant -- though not controlling -- percentage of decision making authority.
- **Chief Executive Officer Serves on Both Bodies** -- The Chief Executive Officer serves as a crucial conduit of information, priorities, and needs between the two bodies. Formally, the CEO is a non-voting member of both the Leadership Team and the Board of Directors, attending all meetings, informing the agendas and providing formal reports to each of the bodies. Informally, the CEO meets regularly with Board and Leadership Team Members in the course of normal Partnership business.
- **Permanent Seat on the Leadership Team for a Youth & Family Council Member** -- The YFC nominates a representative to serve on the LT as a voting member. This individual is both a voice for the constituencies of the YFC on the LT and a conduit for information between the LT and YFC.
- **Prior Approval by the Youth, & Family Council of Proposals on Policy and Priority for Partnership** -- Any proposals for shifts in policies and priorities of the Partnership must be approved by the YFC before being considered by the LT to ensure they are aligned with the wants and needs of the community -- particularly BIPOC members of the community.